

INFORMATION TECHNOLOGY

VOLVO

WebEDI Manual

Delivery Schedule with confirmation

Delivery Schedules

This is a manual aimed at Volvo suppliers that are using the web based application WebEDI. The purpose of the manual is to describe how to examine received delivery schedules.

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General

A log in procedure must be performed before received delivery schedules can be examined in WebEDI. There are two ways to inspect received delivery schedules. One is to depict information concerning part numbers in delivery schedules toward a specific Volvo company under “Schedule”. The other is to make assortment of the information under “Planning”. Both ways will be described in this manual.

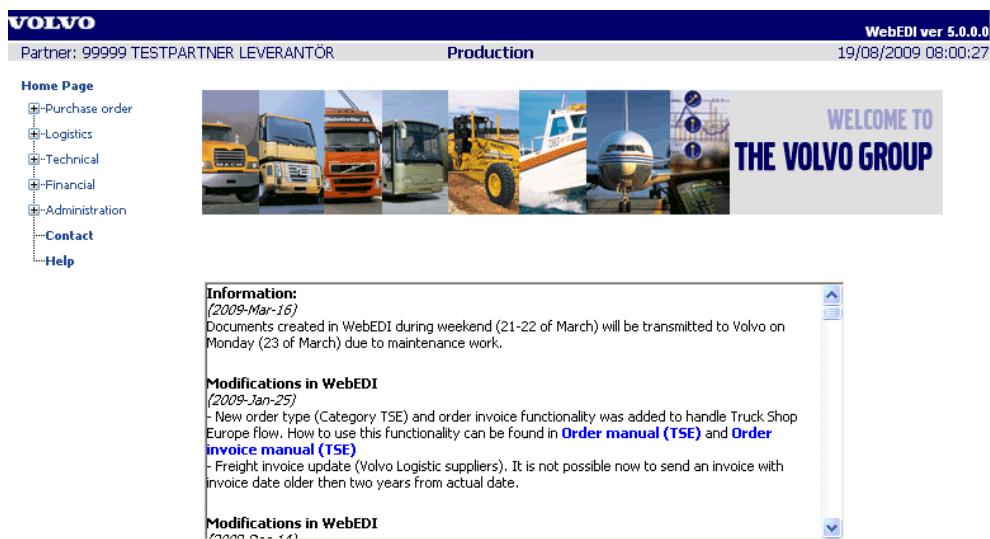
User support

For user support concerning the log in to WebEDI please contact cmsservices@volvo.com

For user support concerning the WebEDI application please contact support.edi@volvo.com

Navigation

Once logged in to WebEDI, a number of different operations can be performed in the collaboration with Volvo. The first page consists of news concerning WebEDI users. New postings should always be red since they may withhold information that is important for all Volvo suppliers using WebEDI. To the left on the page is the menu that is used to navigate between the different options in WebEDI; the user can always reach it during a session (a session starts when a user log in and ends when the user log out).



Picture 1 This is the WebEDI Home Page that is reached after the login

- At the top of the menu is the link called “Home Page” it can be clicked to return to the first page (see picture 1 above) of WebEDI at any time
- To contact WebEDI support by mail click the “Contact” link that is second from the bottom of the menu
- To get a hold of the manuals in WebEDI click the link “Help” that is first from the bottom of the menu
- NEVER use the navigation buttons in explorer to go back or forward during a WebEDI session



Picture 2 The navigation buttons in Explorer should not be used

How to examine and confirm delivery schedule information

There are two different options of how to look at your delivery schedules from Volvo.

The option "Schedule" contains more detailed information, and is therefore the primary source for deciding when and what to deliver. A user can view the information grouped by part numbers (menu item "by part no") or by schedule/issue numbers (menu item "by schedule/issue number").

"Planning" contains less detailed data collected from "Schedule" and gives you the possibility to sort the information for an overview. Possible sort orders options are date, part number, ship to and order number.

Schedule by part numbers

Click "Logistics" to examine a delivery schedule in the menu (see picture 3). Continue with selecting "Delivery schedule", then "Schedule" and finally click "by part no".

The screenshot shows the Volvo WebEDI interface. At the top, there is a header with the Volvo logo, the partner ID '99999 TESTPARTNER', the production status 'Production', and the version 'WebEDI ver 5.4.1.0' with a timestamp '21/06/2011 10:41:44'. Below the header is a navigation menu with options like 'Home Page', 'Purchase order', 'Logistics', 'Delivery schedule', 'Schedule', 'Planning', 'Download Schedule', 'Despatch advice', 'Inventory report', 'Technical', 'Financial', 'Administration', 'Contact', and 'Help'. The 'Logistics' menu is expanded, and the 'Schedule' option is selected. A sub-menu is displayed with options: 'by part no' (highlighted in red), 'by schedule', and 'no'. To the right of the menu is a table titled 'Select Ship To' with columns 'Id' and 'Name'. The table contains the following data:

Id	Name
100	Volvo CE AB - Customer Support Div.
258	Volvo CE AB Cab Div.
259	Volvo CE AB Component Div.
1001	VOLVO TRUCK, GÖTEBORG
1618	VOLVO PENTA PARTS GENT
1622	VOLVO POWERTRAIN SKÖVDE
1705	VOLVO LOGISTICS AB
2270	Volvo Aero Corporation AB
4645	VOLVO GROUP BELGIUM N.V
31968	Renault Trucks Blainville CFC
31972	Renault Trucks SAS/Powertrain LYON
32212	Renault Trucks BLAINVILLE C2F
230585	Volvo Aero Norge

Picture 3 Choose "by part no" from the menu

At the next screen choose Ship To (goods receiver) by clicking the number in the Id column.

At the screen in picture 4 all part numbers which have a delivery schedule sent from this goods receiver can be seen. Corresponding order number for each part number can be found in the second column. The date when the schedule was calculated can also be seen for each part number. If there is more than one order number for a part number the part number will appear in the list for every corresponding order number.

The list can be sorted by checking the radio buttons. Possible sort options are Calculation date, Part number and Order number. The column "Confirmed" shows part numbers that have been confirmed.

The last column to the right contains the icon indicating if a given part in a schedule is archived or not.

Option „archive" is dedicated for old schedules that should not be used anymore. Archived schedules are not shown in the planning view. You don't see them in the excel file generated by "download schedules" functionality, either. The most important thing is that you cannot create despatch advice based on archived delivery schedules – the parts from archived schedules (connected with order numbers from the same archived schedules) are not shown on the list to create despatch advice. Also you cannot confirm delivery dates of the archived schedule.

To archive selected delivery schedule just click the green padlock icon on the right. The confirmation message appears. After confirmation the padlock is changed into red one. By default only not archived schedule's parts are displayed on the schedule list. A user can view also archived parts on the list using the "Show archive schedules" button in the page's bottom.

You can also change archived delivery schedule into active one by clicking the red padlock icon. After confirmation the padlock changes its color into green and the corresponding schedule is not archived anymore. Then you can create despatch advice from this schedule.

Click on the part number for which you want to see the delivery details. Or click on "Show all" to get a complete list of delivery details for all part numbers.

VOLVO WebEDI ver 5.4.1.0

Partner: 99999 TESTPARTNER Production 21/06/2011 10:41:44

Home Page

- [-] Purchase order
- [-] Logistics
 - [-] Delivery schedule
 - [-] Schedule
 - by part no
 - by schedule no
 - Planning
 - Download Schedule
 - [-] Despatch advice
 - [-] Inventory report
 - [-] Technical
 - [-] Financial
 - [-] Administration
 - [-] Contact
 - [-] Help

Show delivery schedule Step 2/3 ?

Show parts

Sortorder: Calculation date
 Part number
 Order number

Buyer part number	Order number	Calculation date	Confirmed
222222/A	BB123	2010-10-10	✓
V:00304255/A	0055002045	2010-02-18	✓
V:00304283/A	0055002275	2010-02-18	✓
V:00304309/A	0055002276	2010-02-18	✓
V:00304309/A	0055002276	2010-02-18	✓
V:00304447/A	0055001713	2010-02-18	✓
V:00288848/AC	0055002576	2010-01-19	✓
V:00288852/AC	0055002577	2010-01-19	✓
V:00300298/AC	0055002571	2010-01-19	✓
V:00300300/AC	0055002573	2010-01-19	✓
V:00300301/AC	0055002575	2010-01-19	✓
V:00300305/AC	0055002574	2010-01-19	✓
V:00304237/AA	0055002044	2010-01-19	✓
V:00304241/AA	0055002043	2010-01-19	✓
V:00304746/AC	0055001904	2010-01-19	✓
333333/A	CC123	2009-12-31	✓
V:00305391/AA	0055002412	2009-11-02	✓
V:00305390/AA	0055002413	2009-08-14	✓
V:00300298/AA	0055002221	2009-03-24	✓
VOLS:10011281/AA	0055001016	2009-03-19	✓

Select a delivery schedule by selecting one of the above parts

Picture 4 Show part numbers, order numbers and calculation dates.

This screen (see picture 5) is the deepest level of information on the delivery schedule for a part. It gives all necessary information for when shipments shall be made. It also shows the three latest received shipments, at the date of calculation. All order numbers for the chosen part will be displayed on the screen. You will be directed to the delivery schedule for the part number and order number that was chosen in the previous step. An archived part is marked with an additional text “This is archive delivery schedule”.

The view contains also information about quantities that was already despatched and which are still available to despatch.

The information for each part and order number combination is organized into three following sections: “Details”, “Latest despatch” and “Delivery schedule”. The content of each section can be expanded/collapsed by clicking on a section title. The whole part information can be expanded/collapsed too.

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 Partner: 99999 TESTPARTNER Production 21/06/2011 10:41:44

Home Page
 Purchase order
 Logistics
 Delivery schedule
 Schedule
 by part no
 by schedule no
 Planning
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 Despatch advice
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 Technical
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Show delivery schedule Step 3/3 ?
 Show schedule for part V:00300305

Supplier number 99999 Customer number 02270
 Supplier name TESTPARTNER LEVERANTÖR Ship-To Number 2270
 Ship-To Name Volvo Aero Corporation AB

This is archive delivery schedule

Buyer part no	Supplier Part No.	Order number	Calculation date
V:00300305 /AC	9392M83P16	0055002574	2010-01-19 <input type="button" value="Confirm"/>

Details

Part description	Issue
9392M83P16	7
Final delivery point	Dock/Gate
0004	4000
Accumulated received quantity (from 1/1)	Order balance
250	0

Latest despatch

Despatch note	Despatch date	Despatched quantity	Received quantity (if other than despatched)
615094	2009-09-07	250	

Delivery schedule

Date	Qty	Status	Despatched	To desp.
2010-05-03	150	Planning/Forecast	150	0
2010-09-02	150	Planning/Forecast	150	0

Picture 5 Detailed delivery schedule information

To display the scheduling agreement for an order, click the order number at the screen in Picture 5.

To confirm the delivery schedule for a part, click the “Confirm” button. You can keep the current Confirmation proposal by clicking “Confirm” again or you can make a new Confirmation proposal by changing or deleting present ones and by adding new dates and quantities (Picture 6).

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Confirm delivery schedule Step 3/3

Show schedule for part: V:00288852

Supplier number: 99999 Customer number: 02270
 Supplier name: TESTPARTNER LEVERANTÖR Ship-To Number: 2270
 Ship-To Name: Volvo Aero Corporation AB

Buyer part no	Supplier Part No.	Order number	Calculation date
V:00288852 /AC	9392m83p11	0055002577	2010-01-19
Part description		Issue	
9392m83p11		8	
Final delivery point Dock/Gate			
0004 4000			
Accumulated received quantity (from 1/1)		Order balance	
440		0	

Confirmation proposal		Current confirmation	
Date	Quantity	Date	Quantity
		2011-05-04	1

Date: Quantity: Add

Cancel Confirm

Picture 6 Confirmation of the delivery schedule for the selected part

At the bottom of the screen in Picture 5 you find the navigation buttons ("Previous"), "Print", ("Next") and “Compare to previous”. "Print" will print the schedule for the selected part number. "Previous" will show the delivery schedule for the previous part number. "Next" will show the delivery schedule for the next part number. By clicking the button “Compare to previous” the quantities and status on the previous delivery schedule will be displayed (see Picture 7).

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Partner: 99999 TESTPARTNER Production 21/06/2011 10:41:44

Home Page

- Purchase order
- Logistics
 - Delivery schedule
 - Schedule
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 - by schedule no
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 - Despatch advice
 - Inventory report
- Technical
- Financial
- Administration
- Contact
- Help

Show delivery schedule
Step 3/3 ?

Show schedule for part V:00300301

Supplier number 99999	Customer number 02270
Supplier name TESTPARTNER LEVERANTÖR	Ship-To Number 2270
	Ship-To Name Volvo Aero Corporation AB

Buyer part no	Supplier Part No.	Order number	Calculation date
V:00300301 /AC	9392M82P32	0055002575	2010-01-19 Confirm

Details

Part description 9392M82P32	Issue 6
Final delivery point 0004	Dock/Gate 4000
Accumulated received quantity (from 1/1) 200	Order balance 0

Delivery schedule

Date	Qty	Status	Despatched	To desp.	Prev. Qty	Prev. Status
2010-06-02	150	Planning/Forecast	150	0	150 (0)	Planning/Forecast

Picture 7 By clicking "Compare to previous" the previous quantities and status will be displayed.

Schedule by schedule/issue numbers

Click "Logistics" to examine a delivery schedule in the menu (see picture 8). Continue with selecting "Delivery schedule", then "Schedule" and finally click "by schedule/issue no".

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Partner: 99999 TESTPARTNER Production 21/06/2011 10:41:44

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Select delivery schedule
?

Filter:

Ship To: **Customer Id:**

Clear filter Filter schedules

Schedules with all archived parts are not displayed on the list below

Schedule number	Ship to	Customer id	Calculation date	Archived
BB123	2270	2270	2010-10-10	No
0055002275	2270	02270	2010-02-18	No
0055002276	2270	02270	2010-02-18	No
0055001904	2270	02270	2010-01-19	No
0055002043	2270	02270	2010-01-19	No
0055002044	2270	02270	2010-01-19	No
0055002572	2270	02270	2010-01-19	No
0055002575	2270	02270	2010-01-19	No
0055002577	2270	02270	2010-01-19	No
0055002573	2270	02270	2010-01-19	No
0055002571	2270	02270	2010-01-19	No
CC123	2270	2270	2009-12-31	No
0055002412	2270	02270	2009-11-02	No
0055002413	2270	02270	2009-08-14	No
0055001016	2270	02270	2009-03-19	No

Picture 8 Choose "by schedule/issue no" from the menu

The next page contains a list of delivery schedules for the supplier. Fully archived delivery schedules (with all parts archived) are not displayed on the list. The first column shows a schedule/issue number that is unique for each supplier and consignee combination. The next two columns contain a consignee identifier (“Ship to”) and a customer identifier (“Customer id”). Calculation date displayed in the next column is always the latest calculation date within a schedule. The last column (“Archived”) indicates if a schedule is not archived or archived partially (only some of the contained parts are archived).

The schedules list can be filtered by ship to (consignee) or by customer identifier. Filtering data is done by choosing a desired value in an appropriate combo box and clicking the “Filter schedules” button in the top of the page. The schedules list can be sorted by each of the displayed columns by clicking on a column’s title.

To view the details of a chosen delivery schedule click a link in the “Schedule/issue number” column.

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 Inventory report
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 Financial
 Administration
 Contact
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Schedule agreement number: 0055002572

Supplier number: 99999
Supplier name: TESTPARTNER LEVERANTÖR
Customer number: 02270
Ship-To Number: 2270
Ship-To Name: Volvo Aero Corporation AB

Buyer part no	Supplier Part No.	Order number	Calculation date
V:00300299/AC	9392M82P30	0055002572	2010-01-19

Details

Part description: 9392M82P30
Final delivery point: 0004
Dock/Gate: 4000
Accumulated received quantity (from 1/1): 400
Order balance: 0

Latest despatch

Despatch note	Date	Quantity	Received quantity
1009710	2010-01-15	200	
622459	2009-10-08	200	

Delivery schedule

Date	Quantity	Status	Despatched To desp.	Prev. Qty	Prev. Status
2010-01-07		Removed		200 (200)	Planning/Forecast
2010-06-02		Removed		200 (200)	Planning/Forecast

Picture 9 Detailed delivery schedule information (by schedule/issue no)

The next page (picture 9) presents detailed information about the whole delivery schedule. The page’s look is almost the same as for the by part view but the page shows all parts contained within a schedule. In the top of the page there is a header section where a schedule/issue number can be found as

well as all information about concerned partners. Below the header the information about all contained parts is displayed (in association with an order number). An archived part is marked with an additional text “This is archive delivery schedule”.

The information for each part and order number combination is organized into three following sections: “Details”, “Latest despatch” and “Delivery schedule”. The content of each section can be expanded/collapsed by clicking on a section title. The whole part information can be expanded/collapsed too. To display the scheduling agreement for an order, click the order number at the screen in picture 9.

At the bottom of the screen in picture 9 you find the following buttons: "Previous", "Print" and "Next". "Print" will print the schedule current page's content. "Previous" will show the previous delivery schedule on the list. "Next" will show the next delivery schedule on the list.

Planning

Planning is a function to see an overview of which part numbers are to be delivered to which Ship To during a selected period of time.

The screenshot displays the Volvo WebEDI interface for the 'Planning' function. The top header includes the Volvo logo, 'Partner: 99999 TESTPARTNER', 'Production', and 'WebEDI ver 5.4.1.0' with a timestamp of '21/06/2011 10:41:44'. A navigation menu on the left lists various functions, with 'Planning' highlighted. The main content area is titled 'Select period' and 'Step 1/2'. It contains three sections: 'Select period' with 'From date' (2011-06-21) and 'To date' (2012-12-04) fields; 'Select Ship To' with a dropdown menu showing '2270'; and 'Select Part Number' with a dropdown menu showing 'All'.

Picture 10 Planning - select time period, Ship to and Part number

First use the boxes with “From date” and “To date” to decide the time interval. Of course “From date” must be an earlier date than “To date”. Any date until the current date chosen as “From date” will also give you an overview of “Backorders”. Please note that delivery occasions earlier than “From date”, which are not marked as “Backorders”, will not be shown.

Select one specific Ship To or choose to look at the planning view for all Ship To addresses.

Also do the corresponding selection for which part numbers to be shown, one specific part number or all. Then press “Next” in the bottom right corner of the screen.

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Show Planning delivery schedule Step 2/2 ?

Supplier number: 99999 Supplier name: TESTPARTNER LEVERANTÖR

Sortorder: Date
 Part number
 Ship To
 Order No

Planning Delivery schedule

Part number	Order No	Date	Quantity	Ship To	Status
V:00305390	0055002413	2009-08-01	50	2270	Backorder
V:00305391	0055002412	2009-08-01	48	2270	Backorder

Picture 11 Delivery schedules during the selected period

Your selection will now be shown if there are any scheduled deliveries during the selected period for the chosen Ship To(s) and part number(s). The list contains information about part number, order number, date, quantity, Ship To and status. Only not archived part and order number combinations are displayed. By using the corresponding radio buttons you can change the sort order to be presented. Get a paper copy of the selection by using the “Print” function in the bottom of the screen. To make a new selection, use the “Previous” button or, press “Planning” in the menu.

Download Schedule

The function of downloading schedules gives the possibility to use the data in Excel or transfer it to any other application that can use txt file.

VOLVO WebEDI ver 5.4.1.0
Partner: 99999 TESTPARTNER Production 21/06/2011 10:41:44

Home Page
 Purchase order
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 Schedule
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 Despatch advice
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Download Schedule Step 1/2 ?

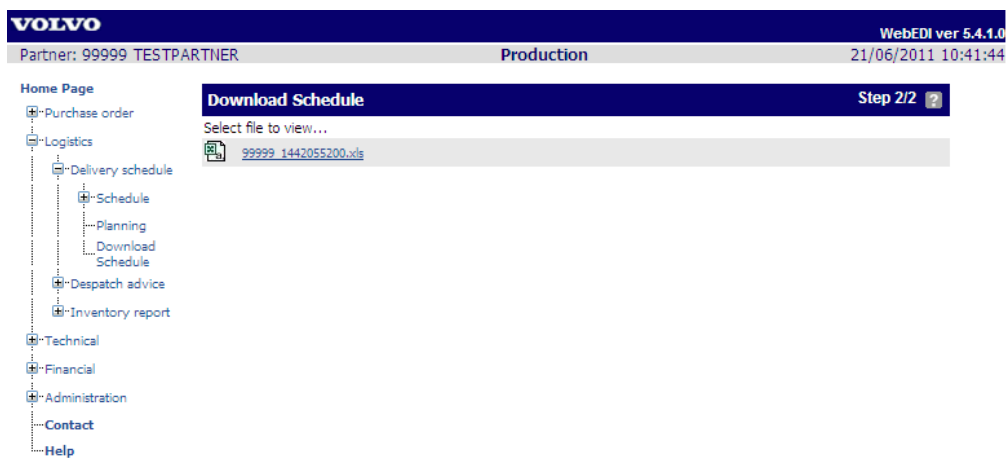
Enter filter criterias below and click generate file to create the TXT file.

Ship To: 2270 *

Generate file

Picture 12 Download schedule – select Ship To

On this screen (see picture 12) you can select the Ship To destination you want to download the requirements for. If you choose “All” option then orders for all ship to will be shown. Next press the “Generate file” button. The system creates a popup window and shows the message “Generating file, please wait...” during the time it takes the system to generate the file. After the completed generation you can select the file that has been generated. Only not archived delivery schedules information is included.



Picture 13 Download schedule – select generated file

Click the file name to open or save the file (see example of content in the picture 14).

	A	B	C	D	E	F	G	H	I	J
	Supplier ID	Consignee ID	SA number	Item numb	Issue	Part number	Our reference	Description	Delivery date	Quantity
2	99999	2270	55006666	1	25	V:00666666	PB	FORGING RING-OUTER	20061120	20
3	99999	2270	55006666	2	25	V:00666666	PB	FORGING RING-OUTER	20080428	20
4	99999	2270	55006666	3	25	V:00666666	PB	FORGING RING-OUTER	20080625	20
5	99999	2270	55006666	4	25	V:00666666	PB	FORGING RING-OUTER	20080703	10
6	99999	2270	55006666	5	25	V:00666666	PB	FORGING RING-OUTER	20080706	10
7	99999	2270	55006666	6	25	V:00666666	PB	FORGING RING-OUTER	20080710	10
8	99999	2270	55006666	7	25	V:00666666	PB	FORGING RING-OUTER	20080713	10
9	99999	2270	55006666	8	25	V:00666666	PB	FORGING RING-OUTER	20080717	10
10	99999	2270	55006666	9	25	V:00666666	PB	FORGING RING-OUTER	20080720	10
11	99999	2270	55006666	10	25	V:00666666	PB	FORGING RING-OUTER	20080723	150
12	99999	2270	55006666	11	25	V:00666666	PB	FORGING RING-OUTER	20080730	150
13	99999	2270	55000441	1	24	V:66303784	PB	FORGING RING-OUTER	20061120	50
14	99999	2270	55000441	2	24	V:66303784	PB	FORGING RING-OUTER	20080428	50
15	99999	2270	55000441	3	24	V:66303784	PB	FORGING RING-OUTER	20080628	50

Picture 14 Download schedule – example of content Volvo Aero