

INSTRUCTIONS

AP – Automotive Products Suppliers

AP suppliers source goods which are directly part of the final Volvo Group products.

All AP suppliers are normally required to use EDI. The WebEDI can be used for small suppliers or as an interim solution if it is approved by the Volvo IT EDI group. Suppliers using EDI, but unable to resend their invoices when necessary, are also required to use the WebEDI to resend their invoices.

For traditional EDI users:

- The first step in the implementation process is for you to decide how to communicate with the Volvo EDI gateway; please look at the Communication section.
- Normally you will have received a request from the EDI group, specifying the plants and messages which are to be implemented. Please look at the Specifications section to get an understanding of the requirements.
- Now you should be ready to fill in the Application & Communication form and send it to the test contact in the EDI group at Volvo IT.
- In the Implementation guidelines section you will find more detailed information, for example a list of the Volvo addresses that must be given in the invoice message.
- More information on the implementation and test process will be given to you by your test contact in the EDI group at Volvo IT.

For WebEDI users:

- WebEDI will only be implemented after approval from your test contact at the EDI group. Manuals on how to use the portal can be found under the WebEDI section.
- More information on the implementation and test process will be given to you by your test contact in the EDI group at Volvo IT.